

EAST DEVON DISTRICT COUNCIL

Forward Plan of Key Decisions - For the 4-month period: 1 March 2024 to 30 June 2024

This plan contains all the Key Decisions that the Council's Cabinet expects to make during the 4-month period referred to above. The plan is rolled forward every month.

Key Decisions are defined by law as “an executive decision which is likely: –

- (a) to result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates; or
- (b) to be significant in terms of its effects on communities living or working in an area comprising two or more wards in the Council's area.”

In accordance with section 9Q of the Local Government Act 2000, in determining the meaning of “significant” in (a) and (b) above regard shall be had to any guidance for the time being issued by the Secretary of State.

A public notice period of 28 clear days is required when a Key Decision is to be taken by the Council's Cabinet even if the meeting is wholly or partly to be in private.

The Cabinet may only take Key Decisions in accordance with the requirements of the Executive Procedure Rules set out in Part 4 of the Constitution and the Local Authorities (Executive Arrangements) (Meetings and Access to information) (England) Regulations 2012. A minute of each Key Decision is published within 2 days of it having been made. This is available for public inspection on the Council's website <http://www.eastdevon.gov.uk>, and at the Council Offices, Blackdown House, Border Road, Heathpark Industrial Estate, Honiton. The law and the Council's constitution permit urgent Key Decisions to be made without 28 clear days' notice of the proposed decisions having been published provided certain procedures are followed. A decision notice will be published for these in exactly the same way.

This plan also identifies Key Decisions which are to be considered in the private part of the meeting (Part B) and the reason why. Any written representations that a particular decision should be moved to the public part of the meeting (Part A) should be sent to the Democratic Services Team (address as above) as soon as possible. **Members of the public have the opportunity to speak on the relevant decision at the meeting in accordance with the Council's public speaking rules.**

Obtaining documents

Committee reports in respect of Key Decisions include links to the relevant background documents. If a printed copy of all or part of any report or background document is required, please contact Democratic Services (address as above) or by calling 01395 517546.

Key Decision	Portfolio (Lead Officer)	Documents to be considered before Cabinet take decision	Whether other documents will be considered before decision taken [Y/N]	Other meetings where matter is to be debated / considered	Date of Cabinet meeting	Part A = Public meeting Part B = private meeting [with reasons]
Future delivery of the Housing Task Force	Assistant Director Housing					Part A
Sidmouth and East Beach BMP – Approval to enter design and construction contracts	Assistant Director StreetScene					Part A
Recycling and Waste: - MRF/Baling Plant Refurbishment/Site Compliance - vehicle refurbishment programme	Assistant Director StreetScene				TBC	
Purchase of 1 Cawley Avenue, Axminster	Director of Housing, Health & Environment					Request for Officer Executive Decision
Colyton Land disposal	Housing Enabling Officer					Part A
Devon Place Board Next Steps	Project Manager Place, Assets & Commercialisation					Part A
Feniton Flood Alleviation Scheme, Phase 4 contract award	Assistant Director Streetscene					Part A

Key Decision	Portfolio (Lead Officer)	Documents to be considered before Cabinet take decision	Whether other documents will be considered before decision taken [Y/N]	Other meetings where matter is to be debated / considered	Date of Cabinet meeting	Part A = Public meeting Part B = private meeting [with reasons]
Procurement of Enforcement Agents Services	Assistant Director – Revs, Bens & CSC					Officer Decision (Key decision)
Approval of Homelessness and Rough Sleeper Strategy 2024-2028	Assistant Director Housing					Part A
15 Salters Meadow, Sidmouth: Structural repairs and refurbishment: Full internal and external refurbishment, structural and drainage repairs	Assistant Director Housing					Officer Decision (Key decision)
1 Hillside, Salcombe Regis: external and internal repairs and refurbishment: structural works and possible roof replacement	Assistant Director Housing					Officer Decision (Key decision)

Key Decision	Portfolio (Lead Officer)	Documents to be considered before Cabinet take decision	Whether other documents will be considered before decision taken [Y/N]	Other meetings where matter is to be debated / considered	Date of Cabinet meeting	Part A = Public meeting Part B = private meeting [with reasons]
Colyford Road and Fosse Way Viability Assessment	Assistant Director Place Assets & Commercialisation	Colyford Road and Fosse Way Viability Assessment	No	Asset Management Forum	27 March 2024	Part A *possibly some Part B including the SOBC as they are commercially sensitive confidential
Cloakham Lawns Employment Site Viability Assessment	Assistant Director Place Assets & Commercialisation	Cloakham Lawns Viability Assessment	No	Asset Management Forum	27 March 2024	Part A *possibly some Part B including the SOBC as commercially sensitive confidential
Exmouth Town and Seafront Placemaking Plan Adoption	Assistant Director Place Assets & Commercialisation	Hayne Lane Masterplan	Yes some Strategic Outline Business Cases (SOBC)	Placemaking in Exmouth Town and Seafront Group	27 March 2024	Part A *possibly some Part B including the SOBC as commercially sensitive confidential
Place and Prosperity Fund acquisition	Assistant Director Place Assets & Commercialisation	None	Business case/Appraisal of proposal	Place and Prosperity Investment Board	27 March 2024	Part B under Section 100(A) (4) of the Local Government Act 1972

Key Decision	Portfolio (Lead Officer)	Documents to be considered before Cabinet take decision	Whether other documents will be considered before decision taken [Y/N]	Other meetings where matter is to be debated / considered	Date of Cabinet meeting	Part A = Public meeting Part B = private meeting [with reasons]
Site Acquisition	Project Manager Place, Assets & Commercialisation				27 March 2024	Part B
Formation of an Exmouth Town and Seafront Subgroup	Assistant Director Place Assets & Commercialisation			Placemaking in Exmouth Town and Seafront Group	27 March 2024	Part A
Council Depots Review	Project Manager Place, Assets & Commercialisation				27 March 2024	Part A
Fraud & Compliance Strategy	Assistant Director Revs, Bens, CSC, Fraud & compliance			Audit and Governance Committee 21 March 2024	27 March 2024	Part A
Hayne Lane Masterplan	Assistant Director Place Assets & Commercialisation	Hayne Lane Masterplan	No	Asset Management Forum	27 March 2024	Part A *possibly some Part B including the SOBC as commercially sensitive confidential

<p>Exmouth Emergency Seawall Repairs: Consultant fees forecast to go above £100k</p> <p>Exmouth BMP: Consultant fees forecast to go above £100k</p> <p>Feniton Flood Alleviation Scheme: Consultant fees forecast to go above £100k</p>	Engineering Projects Manager				27 March 2024	Part A
<p>1 School Lane, Newton Poppleford, EX10 0EJ - external and internal repairs and refurbishment:, structural works and possible roof replacement</p>	Assistant Director Housing				To be confirmed	
<p>An Economic Development Strategy for East Devon</p>	Assistant Director, Growth, Development & Prosperity	Final draft of the ED Strategy	No		1 May 2024	Part A
<p>Towards Zero Carbon Development in the West End: Interconnector Project Final Investment Decision</p>	Assistant Director Growth, Development & Prosperity				1 May 2024	Part B

Plot 337 Clover Way Cranbrook	Director of Housing, Health & Environment					Request for Officer Executive Decision
Plot 340 Clover Way Cranbrook						
Plot 341 Clover Way Cranbrook						
Plot 378 Clover Way Cranbrook						
Plot 529 Clover Way Cranbrook						
Plot 533 Clover Way Cranbrook						
Plot 100 Plumb Park Exmouth						
Plot 101 Plumb Park Exmouth						
Plot 102 Plumb Park Exmouth						
Plot 103 Plumb Park Exmouth						
Plot 104 Plumb Park Exmouth						
31 Moorfield Close Exmouth						

Members of the public who wish to make any representations or comments concerning any of the Key Decisions referred to in this Forward Plan may do so by writing to the Leader of the Council c/o Democratic Services (as above).

February 2024